



## ACCOUNTING AND TAX



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TURNING VISION  
INTO VALUE

SOLE TRADER ▶

**\$35<sup>00</sup>**  
/week  
ex GST

**\$95<sup>00</sup>**  
/week  
ex GST  
inc Xero Subscription

◀ COMPANIES &  
PARTNERSHIPS

# ASL Accounting & Tax Pty Ltd

is an accounting firm based  
in Wollongong CBD.

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## Sole Traders

- Preparation of quarterly BAS's based on client summary;
  - Preparation of business schedule and tax return at the end of the financial year;
  - One on one meeting at the end of each quarter;
  - On-going tax advice;
  - Liaise with the ATO and other government agencies.
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## Companies & Partnerships

- Bookkeeping using Xero software (Xero subscription of \$60 per month has already been included in the price);
- Bank reconciliation on weekly basis;
- Weekly or fortnightly preparation of payslips for up to 5 employees;
- Preparation and lodgement of payment summaries for up to 5 employees;
- Wages and superannuation reconciliation;
- Preparation of annual accounts and company tax return;
- One on one meeting at the end of each quarter;
- On-going tax advice;
- Liaise with the ATO and other government agencies;
- Yearly review of business structure.

### Terms and conditions:

1. Clients must use Xero or other cloud based software (applies only for companies and partnerships)
2. Annual turnover must not be greater than \$2,000,000.